

## Lorne Mountain Community Association Rental Agreement

Organization: \_\_\_\_\_ Rental period: \_\_\_\_\_  
(date & time)

Person in Charge: \_\_\_\_\_ Rental rate: \_\_\_\_\_

Address: \_\_\_\_\_ Deposit amount: \_\_\_\_\_

Phone: (day) \_\_\_\_\_ (eve) \_\_\_\_\_ Cleaning charges: \_\_\_\_\_

E-mail: \_\_\_\_\_ **TOTAL AMOUNT:** \_\_\_\_\_

Fax: \_\_\_\_\_

Type of Event: \_\_\_\_\_ # of participants: \_\_\_\_\_

*I agree to clean up the facility as outlined in the Conditions of Agreement. I understand that if additional clean-up is required, the clean-up costs will be charged out at the rate of \$25 per hour out of the clean-up/damage deposit.*

Name of User (print): \_\_\_\_\_

Signature of User: \_\_\_\_\_ KEY # \_\_\_\_\_

**Please make cheques payable to:** Lorne Mountain Community Association  
Box 10009, Whitehorse, Yukon Y1A 7A1 Phone: 667-7083

### Conditions of Agreement for all User Groups

1. All users are responsible for their own clean-up. If clean-up is required, cost of clean-up will be charged out of the damage/clean-up deposit at a rate of \$25 per hour.
2. The Facility should be left in the same condition that it is found.

Please use the following check list :

- |   |  |
|---|--|
| <input type="checkbox"/> All dirty dishes washed and put away   | <input type="checkbox"/> Toys, materials and supplies stored away          |
| <input type="checkbox"/> Counters and cupboards wiped clean     | <input type="checkbox"/> Garbage bagged and disposed of                    |
| <input type="checkbox"/> Floors clean & carpet vacuumed         | <input type="checkbox"/> All appliances turned off; microwave unplugged    |
| <input type="checkbox"/> Tables folded down and put to the side | <input type="checkbox"/> Doors locked, lights turned off, heat turned down |

3. This is a non-smoking facility. Outdoor smokers are requested to use ash trays or coffee cans provided.
4. Garbage generated by hall renters is to be **disposed of by renters unless previous arrangements are made**. Make sure all garbage is picked up from the grounds.
5. Decorations for events are to be fastened by TAPE ONLY. No nails, staples, screws or other fasteners that damage the walls.
6. Upon leaving, all doors are to be locked and lights turned off. Turn the thermostat down (13C).

7. Open fires **IN FIRE PIT ONLY**. Make sure that the fire is completely extinguished. Please leave fire pit and surrounding areas neat and tidy after use.
8. Music is allowed outdoor and in the Pavilion until 11:30 PM. Please respect residents in the area and keep noise levels down.
9. Overnight camping: check out is at 11:00 A.M.
10. **A Reception Permit from Yukon Liquor Corporation ([www.ylc.ca](http://www.ylc.ca)) and Special Event Liability Insurance (available for purchase from local insurance agencies) are required if serving liquor.**