

**HAMLET OF MOUNT LORNE ADVISORY COUNCIL
MEETING 2016-07
Minutes**

DATE: Monday, July 5, 2016
TIME: 7:00 pm
LOCATION: Lorne Mountain Community Centre

COUNCIL MEMBERS PRESENT: Lisa Chevalier – Annie Lake; Peter Carr – Kookatsoon;
Bob Sharp – Cowley.

MINUTE TAKER: Erin Woods

CHAIR: Lisa Chevalier

1. **Call to Order:** 6:50 pm
2. **Call for Presentations & Delegations**
3. **Adoption of Agenda**
MOTION: 2016-07-001 Peter moved the Agenda be adopted as amended. Bob Second – CARRIED.
4. **Presentations and Delegations**
5. **Review and Adoption of minutes from last meeting**
MOTION: 2016-07-002 Peter moved the Minutes of June 2016 be adopted as circulated. Lisa Second – CARRIED.
6. **Approval of Accounts – Financial**
ACTION ITEM: Erin to carry over cheque 2466, Bob Sharp honorarium for February, to cashed and adjust AYC AGM expenses to meeting expenses.

MOTION: 2016-07-003 Lisa moved the Financials be adopted as amended. Peter Second – CARRIED.
7. **Correspondence**
 - a. Notice regarding permitting of the Gravel Pit.

First Nations were unaware of the YESAB consultation. Appeal date was 30 days of the date of the letter, which had passed. Although the letter outlines all the restrictions on the permit and government seems to have included many of the concerns put forward.

Many caribou in the area that feed. It is not a migratory zone it is a feeding zone in the winter.

Council should discuss the matter with CTFN and see if they are interested in supporting a letter to Craig Tuton, that council is glad he recognizes caribou and that it is not just an area of movement, but a feeding area.

ACTION ITEM: Bob will write a draft of a letter and seek council approval.

b. Council Correspondence Protocols

Council discussed the process for drafting and writing letters as follows:

- Councilor to draft original letter and send it to fellow councilors for comment.
- Letters to be labeled in the following way: subject_recipient_date_draft
- It is the responsibility of each councilor to ensure their letters are reviewed and completed through the process.
- Fellow councilors will have an opportunity to comment.
- Councilor revises letter as needed.
- Recirculates to fellow councilors.
- Send letter to Admin to put on letterhead with instructions on how to send letter.

c. June (and prior) Correspondence Review

i. Letter re White Pass Vegetation Control – Peter/Ann

Peter drafted and sent the letter from council to the Minister of Environment, as well as letters to the editors of both Whitehorse papers. It was pointed out that the letter was put in the papers without a motion by council to do so. At our June meeting there had been a discussion about putting it out to the public, but no motion was made to put it in the paper.

Due to the tight timeline and the seriousness of the response this was done before council could discuss. In the future council will make a motion regarding who will receive letters.

ACTION ITEM: Peter will send letters to Erin for the correspondence log.

ii. Letter to AYC re Plan Review – Peter

The letter to inform AYC and give them a heads up that there may be times that we request their support.

ACTION ITEM: Peter will draft this letter advising AYC of Yukon Governments intention for a Local Area Plan review.

- iii. Letter of Appreciation, MLVFD – Peter
Council’s appreciation for the Mount Lorne Volunteer Fire Department was done verbally at the 20th Anniversary celebration.

- iv. Letter to CTFN re delegate for council – Peter
Peter messaged Nelson via email and asked if he could suggest another CTFN delegate.
ACTION ITEM: Peter to send email to Nelson to Erin for correspondence log.

- v. Letter of support for Narrow Gauge Trail upgrades – Peter
Peter spoke to residents of Narrow Gauge Trail and Yukon Government then wrote and sent a letter of support for the improvements.
ACTION ITEM: Peter to resend to Erin for correspondence log.

- vi. Letter to Land Planning Branch – Peter/Lisa
Postpone this letter until council is able to discuss further with Land Planning branch and First Nations.

- vii. Letter/Newsletter to Mt. Lorne residents re plan review – Lisa
ACTION ITEM: To be discussed at a later date and sent to residents in October once council has more information.

- viii. Letter to AYC President – Ann
Erin received, but has not gone out.
ACTION ITEM: Erin to resend a copy of the letter to Lisa.

- ix. Letter to Dept. of Environment re no hunting area and wildlife on highway – Bob
Bob circulated a draft letter to council, but it had not received approval yet.
Bob read his draft letter. There was agreement that it could go out as drafted.

ACTION ITEM: Bob to send Erin a copy of the letter to put on letter head and send out.

- x. Letter to Dept. of Highways re suitable turnarounds at mailbox locations – Bob

Bob read his draft letter. Received some feedback.

ACTION ITEM: Bob to send out the draft letter to Highways and Public works to council again for review.

8. Old Business

- a. McGowan Lands

Tony Hill, Director Agriculture Branch, and Jerome McIntyre, Director Land Planning, will be attending a council meeting to discuss their ideas for possible agricultural development in McGowan Lands.

ACTION ITEM: Lisa will touch base with Tony Hill regarding when they would like to attend a council meeting.

- b. Community Plan Review

Council received an email from Tomoko Hagio, Land Use Planner, Land Planning Branch, explaining that Kwanlin Dun being excluded as a stake holder to the Local Area Plan review was an oversight and they will be consulted.

Council received a letter from Lyle Henderson, Assistant Deputy Minister, Sustainable Resources, confirming that YTG will commence working on a Memorandum of Understanding with First Nations in 2017 to initiate the plan review process. He also confirmed that McGowan Lands development by private sector will not proceed at this time.

Bob: Interesting that they have cited the Umbrella Final Agreement (UFA) in regards to the Memorandum of Understanding with First Nations, when this is regarding the municipal act.

MOTION: 2016-07-004 Lisa moved that council invite someone from Yukon Government Land Planning Branch to our next meeting-to explain their process and what legislation they are using to guide this process. Peter Second – CARRIED.

ACTION ITEM: Lisa to invite someone from Land Planning to next council meeting.

c. Councilor for Robinson

Bill Dunn is waiting on the water board decision before he can commit to being on council.

d. Cooperative Land Tenure Committee

There has been no movement with this committee.

e. Government Budget Tour: Mt. Lorne Community Meeting, March 3

i. Follow up discussion

Many of the items are on the agenda. The rest will be discussed at a later meeting.

f. Civic Addresses

There was discussion over the letter that Bob had drafted to Minister Currie Dixon regarding civic addresses.

As Lisa had recently attended the Forum of LAC Chairs, and civic addressing had been addressed by Ian Davis, Director of Community Affairs, she recommended that it was not necessary to send the letter at this time or that it needed to be reworked.

What Lisa heard Ian Davis say: "The government's goal is to have all departments use civic address as physical address, they are working on it but they are not there yet." She will confirm this statement.

If a letter is sent it should affirm the statements of Ian Davis, and could also ask that Community Affairs officially communicate to all LAC's their intentions regarding civic addressing.

ACTION ITEM: Lisa to confirm Community Affairs position and will redraft the letter.

Damien Burns, Community Advisory/Community Affairs, emailed samples of civic address numbers that Community Affairs is considering producing and sending to all LAC residents to post at their driveways.

ACTION ITEM: Lisa will contact Damien and let him know that council supports the government sending residents civic addressing signs.

g. Round Table for LAC Chairs

Lisa sent out a summary of her notes from the Round Table for LAC Chairs.

Community Affairs are considering looking at a regional government structure. The LACs represent the second largest population base in the Yukon.

Within the Municipal Act there is a rural regional government option, but it's unclear what this may look like yet.

Bob: This may not be in the best interest of the LACs because many regions have different needs and interests.

Also need to consider how the First Nations governments would fit into the equation.

ACTION ITEM: Lisa will send out the final summary of Community Affairs minutes when they become available.

h. Public Water Supply Investigation: update

Lisa received a response from Jennifer Macgillvray, Director of Infrastructure Development/Yukon Government that funding is not earmarked for the development of a Public water supply in Mt. Lorne "...the inclusion of the project in the Yukon Infrastructure Plan just means it will be investigated." She indicates Yukon Government has hired an engineering firm to look at the objectives for water/waste water in communities, and decisions as to the needs for funding will be, in part, based on this work. Mt Lorne will probably not be reviewed specifically for over a year.

i. Admin Upkeep

i. Maintaining council website

A number of pages on the website need to be removed or redone. Emergency committee page is a good example.

Can council ask Al Foster if he would like to take on the updating and content of the website.

MOTION: 2016-07-005 Bob moved council approach Al Foster to update and maintain content on the website for an honorarium to be negotiated. Lisa Second – CARRIED.

Previously it was discussed Ann would make sure that all the letters get on the website.

ACTION ITEM: Erin to take on sending letters to website. Will send a monthly zip drive to Sue about updates and correspondence.

ii. Office cleanup and filing

ACTION ITEM: Erin to ask Community Advisor how long to keep records.

ACTION ITEM: Lisa and Erin to get together and do the filing in the fall.

9. New Business

a. ATIPP survey

Government was worried about the cost that would be accrued by the access to information.

10. Next Meeting

August 2, 2016

11. Adjournment

9:08pm