

Lorne Mountain Community Association

September 21, 2017 Thursday, 6:00 pm

Attendance: Al Foster, Bob Sharp, Etienne Tardif, Dave Bouquot, Peter Carr, Peter Percival, Christel Percival (minutes) & Agnes Seitz Eva Wieckowski stopped by briefly

Apologies: Kathleen McDade

1. Call to Order at 6:00 by Al Foster
2. Adoption of Agenda. Accepted as presented- moved by Peter C. and seconded by Etienne
3. Review of Minutes from August 10<sup>th</sup>. The name of Peter Percival should be added to those who sent apologies. Moved by Peter C. and seconded by Peter P.
4. Follow-up from August 10<sup>th</sup> meeting:
  - a. Update on Community Day to be held on October 1<sup>st</sup>.
    - a.i. This will be the first Community Meeting with an opportunity for community residents to meet all six of the formal organizations within the Mr. Lorne area. Hopefully, this event will also help clarify the relationships among the organizations who provide services to the Mt. Lorne area
    - a.ii. An advertisement for this event was mailed to households in the area. The fliers were well designed
    - a.iii. Al Foster demonstrated a power-point presentation that he designed to provide an overview and background information on the six organizations. This presentation will be run throughout the meeting. LMCA will have a table for membership renewal and/or purchase. There will also be a draw for membership and for a giant cookie made by Agnes
    - a.iv. Al has also made a sign for LMCA to use for this session and it can also be used for other events
    - a.v. John Streicker, Member of Legislative Assembly for Mount Lorne-Southern Lake and Minister of Community Affairs, plans to attend this meeting
    - a.vi. Light snacks will be available
  - b. Vacation Entitlement Policy for Staff. The policy for vacation entitlement needs to be clearly stated for current and future LMCA employees:

- b.i. The motion to be considered: Vacation Entitlement will be based on years of employment: 1 year-2 weeks holidays; 2 years-3 weeks; 5 years and more 4 weeks
  - b.ii. Motion made by Etienne and seconded by Bob Sharp; unanimously approved
- c. Cemetery update-Several issues involved with setting up a cemetery, including location, zoning, and administrative responsibilities. There have been discussions and correspondence with Community Affairs personnel:
  - c.i. Location. Using the location selected by board and community members would require a zoning change. Putting the cemetery near the golf course, Heritage site, or Community Center wouldn't require a zoning change. The consensus of the board was that LMCA prefers the area previously designated and willing to accept that this may result in some delays in establishing the cemetery for our community
  - c.ii. Administration. In an e-mail on August 18<sup>th</sup> to Al Foster and Bob Sharp from Carolyn Moore, Community Affairs. Having Community Affairs administering a reserve for the cemetery would speed up the process but a change in zoning would still be required
  - c.iii. The option recommended by Peter Percival was that Community Affairs take over administration of a reserve to be used for the proposed cemetery. Peter Percival suggested that a letter be sent from LMCA and the Hamlet to accept this option and offered to draft a letter for LMCA to accept this option.
- d. Fund-raising Updates. Members suggested several possible fundraising projects:
  - d.i. have golfers sponsor a hole at the golf course
  - d.ii. celebrity auction where individuals volunteer to work for bidders
  - d.iii. formal dinner-however, there is a limit of 50 for the number of tickets that could be accommodated for a formal dinner
  - d.iv. members host a Progressive Dinner-this would involve private homes rather than place demands on the Community Centre
  - d.v. have members with skills present courses and give LMCA 50% of fees received

5. Recreation, Maintenance and House Management Reports

- a. Update and decision of Facility Coordinator.
  - a.i. Andy Lera, Agnes, and Etienne interviewed the applicants for this position. They have selected a person to propose for this position
  - a.ii. Al made the motion to accept the committee's recommendation; Dave B seconded the motion; and the motion was passed
  - a.iii. There is a job description for this position
  - a.iv. The start date hasn't been determined but will be in October
  - a.v. Andy Lera (consultant) will train the new person
  
- b. Firesmart update.
  - b.i. LMCA will continue to manage Firesmart and receive a 10% administration fee
  - b.ii. Colin will coordinate as a contractor
  - b.iii. Southern Lakes Forest Service will conduct the program
  
- c. Sport and Rec/ community services . Usually LMCA can apply for funds for up to \$20,000 for capital improvements. Improvements to the Community Centre (CC) attic have been completed. The next capital project for the CC would have been the purchase of a commercial, dishwasher. The expenses for this item would be \$8,000-10,000 for purchase and installation- but at this point the fund at S&R is exhausted for the fiscal year- postponed project ( LMCC did receive \$ 11,000.00 for this year )
  
- d. Ski club takes place on Fridays from 4:30-6:30.
  - d.i. Ski club needs more coaches or there will need to be a limit of twenty participants
  - d.ii. Parents have been encouraged to take the coaching course and LMCA would pay for the training

- e. Fall/Winter program input. Agnes is in the process of planning the programs for 2017-2018. The activities include: TedX talks, Ski Race, etc... and other ongoing activities.

- e.i. Snow Removal Contract and LMCA sign refinishing

Al Foster withdrew from this discussion because he has the contract for the snow removal for LMCA-

- e.ii. Bob Sharp made the motion that Al continue to have the contract for snow removal and be provided with the materials needed to refinish the LMCA sign. Motion was seconded by Peter Carr. Motion approved.

- f. Board members were informed that the annual RPAY workshop will take place October 10-12<sup>th</sup>. Christel may attend RPAY annual meeting. The registration fee of \$100.00 would be provided if she is able to participate. Peter C. made the motion to provide the funds; Etienne seconded the motion. Motion was approved.

#### 6. Financial Report-

- a. Budget is on tract as proposed.
- b. Golf Course item was briefly discussed. Funds from Golf Course users continue to go down. A student looked after the course weekly during the summer. The Golf Course needs a champion to help with maintenance.
- c. Should LMCA membership fees be increased? They are currently \$30-\$60 annual fees. There wasn't an agreement to raise the fees at this time

- 7. Etienne facilitated a discussion of LMCA organizational Self-Assessment following the business meeting. The discussion helped board members consider what areas of the organization need to be enhanced, as well as, who on the board will take leadership for specific areas, and when action will be taken. Etienne will provide information to the board about the outcome of the session.

- 8. The next meeting will be held October 19<sup>th</sup> at 7:00 pm