

Lorne Mountain Community Association Board Meeting Minutes

Thursday September 27, 2018

In attendance: (Y= Yes, N= No, R= Regrets sent)

Lauren Barrett	Y	Russ Knutson	Y	Agnes Seitz	Y	Lisa Chevalier	Y		
Dave Bouquot	Y	Dawn Lammer	Y	Bob Sharp	Y	Shiela Alexandrovich	Y		
Peter Carr	Y	Dan Marcotte	Y	Etienne Tardiff	Y				
Al Foster	Y	Kathleen McDade	R	Eva Wieckowski	N				

Agenda Item	Notes	Action Items
1. Call to Order- 7:00 PM		
2. Adoption of Agenda	Moved to adopt by Bob Seconded by Etienne	
3. Guest speaker- Shiela Alexandrovich/Ingestible Festival	<ul style="list-style-type: none"> • Event cancelled this year over permits issue • Nadine at Env. Health contacted LMCA- not allowed to serve food not cooked in an accredited kitchen (some options suggested e.g. food only eaten by judges- not acceptable) • Previously operating through ‘blind eye’ perspective- sneaking around not acceptable • Exemption from territory, but temporary food permit rules are federal • Letter sent to Pauline Frost by Shiela • Non-profits have to take a stand to Pauline Frost- we want an exemption for small community events/potlucks to be allowed to share food cooked in private homes • Agnes has suggested to other community agencies to send a similar letter to Pauline Frost • John Streiker is willing to come to next meeting, has been talking to Pauline Frost about this issue • Shiela will ask what format an exemption comes in, and how to go about it (e.g for funerals- exemption request submitted by funeral directors?) • Keep pressure on YG re: this issue- need a statement from LMCA board • Shiela willing to talk about this issue on CBC radio, interested in 	<p>Letters of support to Pauline Frost to be sent from:</p> <ul style="list-style-type: none"> - LMCA (Shiela to write letter + send to Agnes) - LAC - Mt Lorne individual residents <p>Shiela to ask John Streiker re: format of exemption applications</p> <p>Al will follow up with John Streiker to attend next meeting</p>

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	discussion with YG on air <ul style="list-style-type: none"> • California- new laws around selling home-cooked meals 	
4. Review of Minutes	No changes	
a) June	Moved to adopt by Peter Seconded by Bob	
5. Follow-up from last meeting		
a) Board member interests and directions 2018/2019	<ul style="list-style-type: none"> • Kathleen volunteering for Ski Club • Dan will be Zamboni point-person • Other discussions of interest to be postponed until a future meeting with less topics 	
b) Action Items from minutes		
i. LAC content for Mt Lorne website	<ul style="list-style-type: none"> • 	
ii. Golf course work- Bob Sharp	<ul style="list-style-type: none"> • Has not occurred yet, is a bigger job than expected • Will have to happen in spring 2019 	To be discussed in spring 2019
iii. Responsibilities conflicting with rec programming- Agnes	<ul style="list-style-type: none"> • Agnes would like to tie back to assessment with ED job description, has not come up with this information for this meeting 	
iv. FireSmart alternate project areas- Colin	<ul style="list-style-type: none"> • Colin has proposed new area- image circulated at meeting, blue area on north side of ALR • LMCA will receive \$35,000 once signed off (keeps 10%) • Motion to accept proposed new area- forwarded by Bob, second- Peter • Abstained- Etienne; conflict declared by Dan • All board members in support • Community member affected (Karen) is in support 	New updated map required Al to sign off on tender

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	<p>LMCA's future with Firesmarting projects (topic moved)</p> <ul style="list-style-type: none"> • Etienne- significant amt of wildland fires are human-caused, will FireSmarting make a difference?; concern around choice of future project areas • Bob- LMCA can maintain pulse of community feeling towards projects; financial benefits recognized as well; need direction from Doug Cote for wildfire mgmt plan for Mt Lorne (e.g. egress, etc) • Al- LMCA should notify public (whole community) prior to signing tenders, to collect public input and make community more aware (website, FB, mailing list) • Dan- what is the bigger-picture plan for future sites?; belief around future increase in FireSmarting activities 	<p>Engage community in pre-planning/public prior to yearly application- Agnes to contact Doug Cote</p>
<p>6. Recreation, Maintenance and House Management Reports- discuss/questions/accept</p>		
<p>a)</p>	<ul style="list-style-type: none"> • Summer rentals have interfered with solar panel system 	<p>Need to reminder renters to stay away from breaker panel- solar panel has been affected</p>
<p>b)</p>	<ul style="list-style-type: none"> • Aging in Place meeting 	<p>Additional notice to community to remind about this event- Agnes</p>
<p>c)</p>	<ul style="list-style-type: none"> • Insurance is due 	<p>Agnes to continue with previous insurance</p>
<p>d)</p>	<ul style="list-style-type: none"> • Agnes will not be at LMCC for Canada Day (citizenship!) 	<p>Agnes will still complete application for funding for Canada Day</p>
<p>e)</p>	<ul style="list-style-type: none"> • Andy will present on S&R energy review at next meeting 	
<p>f)</p>	<ul style="list-style-type: none"> • 2x/year Andy, Colin and Russ will meet for a Maintenance Committee meeting for future planning 	<p>Russ waiting for reply from Colin</p>

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g)	<ul style="list-style-type: none"> Bob Sharp will help with making ski trail signs (routed puck board) 	Russ to provide material to Bob
7. Financial Report		
a) Audit- Mackay	<ul style="list-style-type: none"> Audit is ongoing, many questions Looking for handbook of policies and procedures (underway) 	
b)	<ul style="list-style-type: none"> Financials are right on track Still supposed to fundraise for \$3,000- any ideas welcome Some community members have donated revenue from classes they have held to LMCA 	
c)	<ul style="list-style-type: none"> Online membership renewal possible in the future? Monthly fees for bank account has been too high for regular e-transfers so far 	Can send Agnes e-transfer if using registration short form
8. New Business		
a) Re-establish a LMCA Board meeting schedule	<ul style="list-style-type: none"> Re-established- last Thursday of every month 	
b) Code of conduct	<ul style="list-style-type: none"> Need established at special board meeting August 2018, modified by AI and Etienne Vote to accept Code of Conduct as presented- moved by Peter, seconded by AI- all in favour 	<p>Post Code of Conduct on website</p> <p>All LMCA Board members to sign</p> <p>AI to provide Code of Conduct to renter</p>
c) Rental agreement for apartment	<ul style="list-style-type: none"> Do not have a rental agreement with current renter- only had one with tenant's previous partner Landlord and Tenant Act has changed since last agreement signed- new standard Agnes has new standard agreement- specifies landlord's responsibilities Addendums from previous agreement are still important- can be used still under new Act? 	<p>New agreement provided to Russ for review</p> <p>Agnes to ask Eva if previous addendums can be added to current agreement under new Act</p> <p>Dan and Russ to look at</p>

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		new Act for Board's interest- prior to next Board meeting
d) Cemetery update	<ul style="list-style-type: none"> • Al- attended meeting last week as LAC representative; members: Bob, Ralph Palmer, Lisa, Michelle, Lauren, Claire • Separate society to deal with cemetery • Application for land re-zoning underway • C/TFN wants to meet with LAC re: concerns with application • Cemetery Society has opened communication with C/TFN re: offer to provide information 	
e) LMCA Assessment process	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> •
f) Yukon Government Community Recreation Leadership Award	<ul style="list-style-type: none"> • Deadline passed now • Should nominate someone from community every year to show appreciation • Also forgot to nominate volunteer for LMCA volunteer board for 27017 	Let Agnes and Al know of a 2017 LMCA volunteer board before Christmas open house
g) Public water supply	<ul style="list-style-type: none"> • Other communities did not have analysis of community need prior to implementation, but Mt Lorne will have door-to-door survey • Suggestions for additional information/increased survey participation- put a water meter on LMCA tap for consumption survey, or lock up tap- will provide code to tap once survey is completed • Fill station for private users- not for commercial use • Situated on ALR at entrance to LMCC, separate water supply with additional line to LMCA buildings • Benefit to LMCA would be up-to-standards water supply for buildings • May have to find extra money to link up LMCC with public water supply • Potential element of political will- may need to lobby John Streiker 	Russ to talk to Andy about water meter installation inside building
h) Website update	<ul style="list-style-type: none"> • Ongoing information updating required • Need all organizations providing information • Continue to send information to Sue for website update • LMCC pays \$440/month for website updates 	
i) Review together/look at mandate with Agnes	<ul style="list-style-type: none"> • Agnes' job description drafted in March 2018- appears to be the job of 2 people 	All board members to take a look at ED job

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	<ul style="list-style-type: none"> • Where does funding come from for 2nd position? • Mandate for LMCC is not covered by rec funding/ core funding (Community Recreation Fund \$65,000; Yukon Lotteries- \$11,000)- the rest is patchwork, found by Agnes • Also need proper job descriptions for Board members, vision and mission statements • Suggestion for short 'retreat' style meeting to make decisions around these issues with all Board members 	<p>description- AI to send out again</p> <p>All members to take a look at Board job descriptions</p> <p>Identify 1 morning on a weekend to meet as a Board- November 2018 or January 2019</p>
9. Other- Golf course burn areas	<ul style="list-style-type: none"> • Russ has taken photos of trees/dry grass being lit on fire on golf course, x5 spots near main parking area, x2 near golf course holes, and along a wood-cutting track • 2 sets bicycle tire tracks + ATV tracks • Likely recent- not noticed by Etienne on Tues Sept 25 • Colin at MLVFD and Doug Cote at Wildland notified by AI • Once RCMP is contacted, notice will be sent out to community members 	<p>LMCA may need to put out a notice re: community needs to keep an eye out for this type of vandalism/arson activity- will wait until hear from Colin/Doug</p> <p>Etienne to call RCMP to report, AI will send photos to Etienne</p> <p>Etienne will contact KDFN and CTFN as well</p>
	<ul style="list-style-type: none"> • Rental fees to be reviewed at next meeting 	For agenda for next meeting
	<ul style="list-style-type: none"> • Peter identifies Bob's volunteer commitments to Mt Lorne 	
10. Next meeting	Thursday October 25, 7pm	
11. Adjournment-	Moved by Seconded by	